

Memoranda of the
Certified Health Care Professions Commission

Tuesday, May 19, 2026 at 12:00 PM
Indiana Government Center
Conference Center, Conference Room 1+2 Wabash
402 West Washington Street
Indianapolis, Indiana, 46204

Governor Appointed Commission Members Present In-Person:

Kelly Parker, Registered Nurse, Term 9/1/25-8/31/29
Rebecca Bartle, Registered Nurse with Experience Training Nurse Aides, Term 9/1/25-8/31/29
Jill Dirbas, Health Facility Administrator, Term 9/1/25-8/31/29
James Sizemore, Nurse Aide/QMA/HHA, Term 9/1/25-8/31/29
Lisa Kelley, Consumer, Term 2/19/26-10/31/29
Shannon Harris, Nurse Aide/QMA/HHA, Term 9/1/25-8/31/29
Janet Terrill, Registered Nurse, Term 9/1/25-8/31/29

Governor Appointed Commission Members Present Virtually:

None

Governor Appointed Commission Members Absent:

None

Indiana Department of Health (IDOH) Staff Present:

Jessica Krug, Assistant Commissioner of Consumer Services & Health Care Regulation
Nicole Tipton, Division Director, Program Performance & Development
Sara Caudell, Nurse Aide Training Supervisor
Arron Caquelin, Nurse Aide Training Surveyor

1. Call to Order and Establishment of Quorum

Meeting commenced at 12:00 PM by chairman, Rebecca Bartle. All appointed commission members were present in person to establish a quorum.

2. Adoption of the Agenda

A motion was made by James Sizemore and seconded by Jilisa Kelley to approve the agenda as presented. Motion passed 7-0.

3. Adoption of the Memoranda

A motion was made by Shannon Harris and seconded by Jill Dirbas to approve adoption of the memoranda as presented. Motion passed 7-0.

4. Investigations for Commission Review

- a. In the Matter of the Certification of Brittany Smith, HHA2507117, a motion for a *finding* of Misappropriation was made by Janet Terrill seconded by Jill Dirbas. Motion passed 7-0.
- b. In the Matter of the Certification of Patricia Bryant, HHA2404812, a motion for a *finding* of Misappropriation was made by Lisa Kelley and seconded by James Sizemore. Motion passed 7-0.
- c. In the Matter of the Certification of Latanza Clark, HHA2404400, a motion for a *finding* of Misappropriation was made by James Sizemore and seconded by Lisa Kelley. Motion passed 7-0.
- d. In the Matter of the Certification of Danielle Fields, CNA2300624, a motion for a

finding of Misappropriation was made by Shannon Harris and seconded by Kelly Parker. Motion passed 7-0.

- e. In the Matter of the Certification of Adriana D. Hassel, CNA2305310 & HHA2002531, a motion for a *finding* of Abuse was made by Shannon Harris and seconded by Jill Dirbas. Motion passed 7-0.
- f. In the Matter of the Certification of Jayla Ariel Smith, CNA2401801, a motion for a *finding* of Misappropriation was made by Lisa Kelley and seconded by James Sizemore. Motion passed 7-0.
- g. In the Matter of the Certification of Datavia Michelle Johnson, CNA1803713 and HHA2402712, a motion for a *finding* of Abuse was made by James Sizemore and seconded by Lisa Kelley. Motion passed 7-0.
- h. In the Matter of the Certification of Sierra Simone Stigger, CNA1902248 & HHA2601745, a motion for a *finding* of Abuse was made by Shannon Harris and seconded by Kelly Parker. Motion passed 7-0.
- i. In the Matter of the Certification of Robin Dannika Keyes, HHA2200874, a motion for a *finding* of Neglect was made by James Sizemore and seconded by Lisa Kelley. Motion passed 7-0.
- j. In the Matter of the Certification of Angelina Olatunde, CNA2305637, a motion for a *finding* of Abuse was made by Jill Dirbas and seconded by Janet Terrill. Motion passed 5-1 with Lisa Kelly voting in the negative. Shannon Harris recused herself from the vote.

5. Sub-Committee Reports

a. HHA Training Curriculum & Process

Kelly Parker and Jill Dirbas shared that their group met again and came to a consensus that a standardized curriculum that is evidence based is desired by all participants. A review of states surrounding Indiana and the Rochester Community Technical College curriculum was discussed as a potential option to explore. Other topics discussed include a 'Train the Trainer' setup and a family member training.

b. Testing

CMS QSO-26-08-NH was discussed further. Still awaiting data from Ivy Tech Community College (ITCC) to review to guide decisions. Request for meeting with ITCC to discuss options and ideas commission has regarding this topic. Newsletter reminder to ensure training programs are contacting IDOH is testing issues are not being resolved.

c. Inservice Audits

Jessica Krug shared that a vendor price has been obtained and IDOH is reviewing proposal. The commission was reminded that there is also the potential for an in-house option to create a similar program and content.

6. New Business

a. Train the Trainer (TTT)

Janet Terrill from Healthcare Education Consultants presented on behalf of the three TTT programs. She shared that they had met and compared programs. She provided a handout with an overview of the objectives of each presentation. Commission requested a comprehensive outline that covers all three TTT curriculums. Janet will request another meeting of the three programs and create a draft for the commission to review.

7. Adjournment

A motion was made by James Sizemore and seconded by Lisa Kelley to adjourn the meeting. Motion passed 7-0.